

## How to submit an abstract for MSSp2025

### 1. Download the template

Download the abstract form (Word file) from the MSSp2025 website.

<https://www.crc-ms.tohoku.ac.jp/en/initiatives/case02/2025/Abstract.html>

### 2. Create the Word file

This Word file contains dummy information entered in the specified font and size. Create your abstract in the same format (replace the dummy information with your abstract content). The margins are used for inserting presentation numbers, page numbers, etc., so please do not change the margins. Abstracts should not exceed one A4 page.

### 3. Enter text information from the Word file into the system

Once the Word file for the abstract is complete, enter the text information into the abstract submission section of the system. This information will be used for searching on the symposium website. It is important that the content entered here matches the content of the abstract PDF that will be uploaded later, so please enter the relevant text information from the completed Word file into the system.

### 4. Convert the Word file to PDF and upload it

Convert the Word file to PDF. The file size must be 5MB or less. Upload the PDF file to the abstract submission section of the system.

#### Note:

The abstracts will be published on **October 21 (Tuesday) or later**. Abstracts cannot be withdrawn after the submission deadline, so please be aware of this if you are considering filing a patent application or similar application.

The registration system is scheduled to open in mid-August. As soon as preparations are complete, we will provide details on the following website.

[https://www.crc-ms.tohoku.ac.jp/en/Symposium/2025\\_index.html](https://www.crc-ms.tohoku.ac.jp/en/Symposium/2025_index.html)